

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
DECEMBER 17, 2007**

BOARD MEMBERS IN ATTENDANCE: Wendy Smith, Janet Lockhart, Terry Farrell, Sanjay Saha, Vanessa Gleason, Cynthia Richey, Sara Jane Lowry and Bob Kollar

BOARD MEMBERS ABSENT: Dorothy Davis

OTHERS IN ATTENDANCE: Marilyn Jenkins, Karen Rafalko, Judy Donahue, Diane Yates, Kathy Robinson, Ronald Stout, Carolyn Marks, and Shawn Flaherty

5:12 P.M. Call to order – Wendy Smith

- A. Determination of Quorum – Quorum established.

- B. Public Comments – None

- C. Request for Additions or Changes to the Agenda – Richey requested an addition regarding the recent South regional meeting and also discussion of the January General Membership meeting agenda.

Minutes and Reports

- A. Approval of Minutes – MOTION made by Lockhart and seconded by Gleason to approve the November minutes. MOTION carried unanimously.

- B. President – Smith reported that Flaherty inquired about his eligibility to vote on the 2008 slate of officers. The legal opinion of counsel was that under the current bylaws the 2007 Board officers are to elect 2008 Board officers and members-elect do not have voting rights.

Smith reported that she and Saha met with Stan Parker of the RAD Library Committee regarding the role of the new RAD appointee to the ACLA Board. That appointee is considered a full member of the ACLA Board but regular communication between RAD and ACLA would still be conducted between the directors of each organization. She also added that the Library Committee would like to receive quarterly reports, particularly in terms of progress on the formula work.

She announced that Diane Yates was elected as the new North Region representative.

Smith commented on a letter sent to the CLP Chair again requesting a meeting between ACLA and CLP and a letter to the eiNetwork Board chair urging the board not to make decisions on strategic issues until a

complete report of the technology assessment is received. Both letters are attached to these minutes.

- C. Ombudsman – Saha reported no one had contacted him in his capacity of ombudsman since the last Board meeting.
- D. Treasurer's Report – Gleason recommended establishing a vehicle replacement plan for bookmobiles, noting the expenditures in vehicle repair. Financials attached and filed for audit.
- E. Executive Director – A written report had been distributed. She also added that as of 12/31/07 all Knowledge Connections site would be closing except for Mon View and Mooncrest, as there will be insufficient funding to operate past that date. The Operations Manager attended community meetings to inform the residents, met with host agencies, and distributed correspondence detailing the changing model going forward. A meeting with a major foundation resulted in a preliminary commitment of \$300,000 over a 3-year period. With funding as indicated from City Housing, this represents at least half of the annual operating expenses. Other foundations are being approached to bring last dollars as well as start-up funding.
- F. Written Reports
 - 1. District Services – No report
 - 2. LAC – No report

Action and Discussion Items

- A. Election of Officers for 2008 – Saha reported the Governance Committee (Saha, Lockhart, and Farrell) recommended the following nominations for 2008:

President – Wendy Smith
Vice-President – Sanjay Saha
Treasurer – Robert Kollar
Secretary – Terrence Farrell

MOTION and second from Committee to approve the slate carried with a unanimous vote for all offices excepting President where the vote was 6 in favor and 2 opposed (Farrell and Richey).

- B. 2008 Board Retreat – Tentative dates and times chosen for the retreat are the afternoon of January 18 from noon to 5:00 p.m. and continuing on January 19 from 10:00 a.m. – 2:00 p.m. concluding with the January Board meeting at 3:00 p.m. Smith distributed a draft agenda and asked that everyone review the list of committees and choose two committee on which to serve.

- C. 2008 Employee Pay Rate Adjustment – MOTION made by Gleason and seconded by Lockhart for a 3 percent cost-of-living increase for eligible employees as of January 1. MOTION carried.
- D. South Region Meeting – Richey reported at the last South Region meeting by a vote of 10 – 1 the South Region voted to retain Dorothy Davis as their Regional Representative.
- E. Draft General Membership Agenda – Per the Members’ request, Richey suggested the agenda be reorganized with the action and discussion items moved to the beginning of the meeting. The Board concurred.

At this time (6:00 p.m.) the Board moved into Executive Session for discussion of the Executive Director’s performance appraisal.

Respectfully submitted,

Terrence Farrell – Secretary