

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
NOVEMBER 19, 2007**

BOARD MEMBERS IN ATTENDANCE: Wendy Smith, Janet Lockhart, Terry Farrell, Sanjay Saha, Vanessa Gleason, Cynthia Richey, and via conference call, Sara Jane Lowry and Bob Kollar.

BOARD MEMBERS ABSENT: Dorothy Davis

OTHERS IN ATTENDANCE: Marilyn Jenkins, Sandra Collins, Kathy Robinson, Rebecca Serey, Shawn Flaherty, Connie Galbraith, Christine McIntosh, Marcia Taylor, Charles O'Hara, and Dennis Luther.

6:05 P.M. Call to order – Wendy Smith

- A. Determination of Quorum – Quorum established.

- B. Public Comments – Dennis Luther, Brentwood Public Library, expressed his concern regarding the integrity of the recent South Region representative election process and noted that his only interest was in maintaining transparency and integrity of the process. Smith responded that his concerns would be discussed with counsel in Executive Session.

- C. Request for Additions or Changes to the Agenda – None.

Action and Discussion Items

- A. Nominating Committee – Smith recommended reconstituting the committee to reflect the guidelines of the newly revised Bylaws with respect to a Governance Committee, proposing that the sole purpose of the Governance Committee in 2007 would be to propose a slate of candidates for Board officers for 2008. She requested that Lockhart and Saha remain on the Committee and that Farrell (a Board member) replace Collins (a non-member). MOTION was made by Gleason and seconded by Lockhart to accept Smith's recommendations. MOTION carried unanimously. Smith asked that those candidate's names be forwarded to the Board by December 10th.

At this time (6:15 p.m.) the Board went into Executive Session for strategic discussion of eiNetwork, request for opinion of legal counsel regarding the west region election, possible dispute with respect to the south region election, and use of personnel regarding a request made by Bill Lewis.

At 7:30 p.m. the public session resumed.

Based on the advice of legal counsel, Smith reported there was nothing in ACLA's bylaws that prohibits a region from electing a representative who resides outside the region. MOTION made by Gleason and seconded by Lockhart that based on legal counsel's review there is no further need for investigation in this matter. MOTION carried unanimously.

Smith noted that three libraries had expressed concerns regarding the use of proxy votes in the election of Dot Davis to the Board and that concerns were also voiced regarding a potential conflict of interest with regard to her legal representation of the Carnegie Library of Pittsburgh in the matter of eiNetwork space negotiations. Based on the advice of legal counsel, Smith reported there is nothing in the bylaws that addresses the concerns regarding proxy votes brought by members of the South Region for its discussion and resolution of the matters to its satisfaction. MOTION made by Farrell and seconded by Gleason to refer these issues back to the South Region for resolution and that no further action was required by the ACLA Board. MOTION carried unanimously.

- B. 2008 Incentive Grants – Seven (7) requests for incentive grants were awarded totaling an amount not to exceed \$60,998.00. They are as follows:
1. Scott Township – Tuition reimbursement
 2. ACLA East Libraries – Shared training program
 3. Andrew Bayne & Avalon – Intergenerational gaming program
 4. C.C. Mellor, Swissvale, & Shaler – Shared children's services specialist
 5. Hampton & Shaler – Early literacy/family reading program
 6. Carnegie Library of Homestead – Incentives to increase local support
 7. Group of small libraries – Shared web and cataloging services specialist

MOTION and second from the Incentive Grant Committee to approve the 2008 incentive grants. MOTION carried unanimously.

- C. Formula Consultants – MarketSphere, Strategy Solutions, Olszak, and Dewey & Kaye were the four consultants interviewed. The Review Team recommends either Olszak (based on its understanding of the process as designed by the firm in the first report) or Dewey & Kaye (based on their facilitation and financial expertise noting a shorter timeframe for completion of the project, a strong analytical background, and a key factor of involving library trustees in the process). Saha noted that he personally felt a set of "fresh eyes" would ensure a better outcome. A Special Meeting of the membership will be convened on December 13, 2007 at 7:00 p.m. at the Green Tree Library for the purpose of selecting a consultant.

- D. 2008 Meeting Schedule – MOTION made by Richey and seconded by Lockhart to approve January 30, April 30, and October 30 for General Membership meetings and to continue Board meetings at 6:00 p.m. on the third Monday of the month. MOTION carried unanimously.

Minutes and Reports

- A. Approval of Minutes – MOTION made by Lockhart and seconded by Gleason to approve the October minutes with correction noted by Kollar. MOTION carried unanimously.
- B. President – No report
- C. Ombudsman – Saha reported no one had contacted him in his capacity of ombudsman since the last Board meeting.
- D. Treasurer's Report – Financials attached and filed for audit
- E. Executive Director – A written report had been distributed.
- F. Written Reports
1. District Services – Report attached to these minutes
 2. LAC – Report attached to these minutes

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Terrence Farrell – Secretary