

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
FEBRUARY 18, 2008**

BOARD MEMBERS IN ATTENDANCE: Wendy Smith, Sanjay Saha, Bob Kollar, Shawn Flaherty, Dorothy Davis, Terry Farrell, Cynthia Richey, and via teleconference, Sara Jane Lowry and Diane Yates

BOARD MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Marilyn Jenkins, Kathy Robinson, Ronald Stout, Carolyn Marks, Kate Sphar, and Glenn Walsh

6:00 P.M. Call to order – Wendy Smith

- A. Determination of Quorum – Quorum established.

- B. Public Comments – Glenn Walsh read a statement concerning correspondence in the Pittsburgh Post-Gazette relating to the Allegheny Regional Branch of the Carnegie Library of Pittsburgh, a copy of which is attached to these minutes.

- C. Request for Additions or Changes to the Agenda – None

Minutes and Reports

- A. Approval of Minutes – MOTION made by Kollar and seconded by Saha to approve the January minutes as amended. MOTION carried with one abstention. Richey suggested another member sign official minutes when the Board secretary is not in attendance at those meetings. Smith appointed Richey as the Acting Secretary for the meeting in question.

- B. President – Smith reported she would be continuing the quarterly President’s regional coffees as they were well received by the members. The rotation for 2008 is East Region first quarter, South Region second quarter, West Region third quarter, and North Region fourth quarter.

Smith asked if continuation of the Ombudsman position for 2008 would be recommended. Richey suggested it be an independent person rather than a Board member. Smith asked for suggestions for candidates in the next two weeks.

Smith asked if the Library Achievement Awards should be continued in 2008. Lowry suggested sending the issue to the General Membership in April. Yates and Davis agreed the awards place libraries in competition with each other. After discussion the consensus of the Board was the awards not be continued.

Smith appointed Richey and Flaherty to a task force to prepare quarterly reports on progress with the formula process for the RAD Library Committee.

She reported all Board Conflict of Interest statements had been received.

- C. Ombudsman – Saha reported no one had contacted him in his capacity of ombudsman since the last Board meeting.
- D. Treasurer's Report – Kollar presented the January financial reports and noted for 2008 they would include a comparative statement to 2007. MOTION made by Yates and seconded by Flaherty that the Board receive financial reports no later than the Friday before the Board meeting. MOTION carried unanimously.
- E. Executive Director – A written report had been distributed. In particular, she noted the recommendations from LAC regarding the Public Survey findings would be incorporated in the Marketing Plan. She also noted the LAC reviewed the proposed budget cuts and recommended no changes.
- F. Written Reports
 - 1. District Services – A written report is attached to these minutes
 - 2. LAC – Robinson distributed a copy of the LAC report to the Board which is attached to these minutes.

Action and Discussion Items

- A. Formula Update – Sphar distributed a timeline for 2008 and 2009 (attached to these minutes) and reported the four regional meetings had been held. She asked the Board what level of involvement they wished to have in the process. The Formula Oversight Committee is to make a recommendation at the next Board meeting.
- B. 2008 Board Committees – A proposed list of 2008 committees was presented. Two members of the Audit Committee are yet to be determined. MOTION made by Kollar and seconded by Lowry to adopt the composition. After discussion Davis was appointed to the Finance Committee, Yates to the Governance Committee, Richey was appointed to the Formula Oversight Committee, and Flaherty appointed to the Personnel Committee in place of Richey. MOTION made by Richey and seconded by Kollar to adopt the amended 2008 committee composition. MOTION carried unanimously.
- C. State Funding Taskforce – MOTION made by Richey and seconded by Davis for the Board to authorize Flaherty and Jenkins to address the State Statute and budget issues relating to that mandate and report back to the Board at its next meeting. MOTION carried unanimously.

- D. Healthcare Taskforce – MOTION made by Richey and seconded by Farrell for the Board to authorize Jenkins to work with regional representatives to investigate healthcare options for consortium members. MOTION carried unanimously.

- E. Response to Lazo/CLP Letter – Given the current circumstances Smith asked whether the Board felt any formal response should be given to CLP. Kollar recommended that ACLA not respond suggesting any further correspondence might agitate an already sensitive issue.

- F. Bylaws Review for 2008 – Davis suggested it was a good practice that a general review of the bylaws be conducted on an annual basis. In particular, redefining the conflict of interest statement and identifying criteria for nominations from regions should be addressed. MOTION made by Yates and seconded by Flaherty for the Board to appoint a committee to perform a general review of the bylaws. Davis to chair the committee along with Richey, Smith, Yates, Jenkins, and Stout (counsel). MOTION carried with two objections.

- G. Board Meeting Schedule for 2008 – The Board decided no change would be made in meeting the third Monday of each month. The option is also available to attend via conference call.

The public session of the meeting was adjourned at 8:10 p.m. and the Board went into Executive session to discuss Board communication, conflict of interest, eiNetwork, and personnel.

Respectfully submitted,

Terrence Farrell, Secretary