

SUMMARY OF MAJOR ACTION AND DISCUSSION ITEMS

ACLA Board of Directors Meeting

March 17, 2008

- The Board discussed a 2009 budget schedule as presented by the Executive Director. Based on discussion the following would occur:
 1. *On April 1 the E.D. will send correspondence to the Members and LAC Directors requesting input regarding the 2009 budget.*
 2. *E.D. will meet with the Finance Committee to prepare preliminary projections for 2009 budget by May 1.*
 3. *Those projections will then be presented to the LAC and ACLA Boards and discussed at their May meetings.*
 4. *Those projections will also be conveyed for input to the Members.*
 5. *Based on input received from LAC and the Members during May, revised projections will be presented to the Board for discussion at its June 16 meeting.*
 6. *Based on Board approval, a projected budget will be presented with the RAD proposal in mid-July (depending on submission deadline established by RAD).*
 7. *Following release of the preliminary 2009 RAD budget on or about October 1, the E.D. will work with the Finance Committee to prepare a draft 2009 budget which will be presented in October to the LAC (at its October 9 meeting), the Board (at its October 20 meeting), and General Membership (at its October 30 meeting) based on the most current data available.*
 8. *Based on input received during November and the final budget released by the RAD (on or around December 1), the E.D. will work with the Finance Committee to prepare a final budget for review and discussion by the Board at its December meeting.*
 9. *Based on Board approval, the final budget would be presented to the General Membership for ratification at a special meeting in December or at its regular meeting in January of 2009.*

- Kennedy Township has requested that its population be ceded by the Carnegie Library of Pittsburgh to the Robinson Township Library. The Township entered into an agreement with Robinson Township in 2007 designating the Robinson Township Library as its local library and committing funding to the operations.

- The Executive Director has been investigating healthcare options on behalf of Member Libraries. She will be convening a task force to discuss the options and will report to the General Membership.

- The “Savvy Advocates” chaired by Paula Calabrese will be planning regional informational sessions for elected officials in May, June, and July. More information will be shared with Members as plans develop.

- The 2008 marketing plan incorporates recommendations from the Librarians Advisory Council regarding the public survey results.
 - *Comprehensive listing for libraries in one place in the phone books*
 - *County-wide summer reading calendar for children's programs*
 - *Publication of "Success of ACLA" (brochure highlighting regional collaboration)*
 - *Publicity initiatives with Radio Disney for summer reading and 99.7 for "One Book, One Community"*
 - *Marketing for libraries on packaging of food companies in this area*
 - *A small handout piece that visually reinforces the image of "One Library Card" countywide*
 - *A comprehensive communications plan as a guideline for future initiatives (using imagery from the ACLA brochure to carry through on published pieces and web site).*
 - *A revamped website that will seek direct input and comment from the public.*

- Cynthia Richey as Chair of the Audit Committee recommended the appointment of Bill Lewis and Verne Koch as citizen members of the 2008 Audit Committee. Shawn Flaherty, member of the Committee, endorsed the Chair's recommendation. Bob Kollar, ACLA Treasurer and third Board member of the Committee, expressed opposition to the recommendation, citing concern that two members of the Committee would be affiliated with the Mt. Lebanon Library and two members with the Lauri Ann West Library. He encouraged consideration of the other four candidates in order to broaden the composition of the Committee. Sanjay Saha also expressed concern and encouraged inclusion of the CPA candidate proposed. Wendy Smith noted that libraries have expressed consistently expressed concern about limited representation on ACLA committees and encouraged broadening representation. Richey and Flaherty spoke to the merits of the two individuals recommended. Richey's recommendation was adopted by a vote of 5-4.

- Former Pleasant Hills trustee, Larry Foulke, was appointed 2008 Ombudsman for the Member Libraries.

- The Board agreed to have Board/Staff participation in Phase 2 in "observer" capacity, endorsing the Members' position on this. The Board indicated that it may wish to revisit that decision later in the process with regard to Phase 3.

- Personnel Committee priorities for 2008 include performance review process for Executive Director and review of ACLA's FMLA policy. The Governance Committee will consider a process for Board evaluation.

- Cynthia Richey asked the Board to consider funding the temporary extension of the DearReader.com subscription on behalf of Member Libraries (funding had been eliminated from the 2008 eiNetwork budget). Jenkins noted that the Librarians Advisory Council, after review of the product, had voted to suspend the subscription and pay the cost of the extension as an equal amount per library (approximately \$75

each). To date 2/3 of the libraries have made payment. Noting that libraries were invoiced per the LAC decision and most have already made payment, the Board endorsed the LAC decision.