

# **SUMMARY OF MAJOR ACTION AND DISCUSSION ITEMS**

## **ACLA Board of Directors Meeting**

**October 15, 2007**

- The President reported that she had met with the North Region. Suggestions had been made requesting that the ACLA headquarters might leverage professional services on behalf of the Member Libraries or serve as a clearing-house of references for libraries needing professional services (such as legal, HR, etc.). It was also recommended that for future General Membership meetings the agenda be more in line with a “consent agenda” providing major discussion items up front. The President noted that if the Bylaws revisions were adopted, the new Governance Committee should consider this recommendation.
- Christy Stuber was introduced. Ms. Stuber was referred to ACLA from the Leadership On-Board program and will be attending Board meetings as an observer and participant in terms of discussion in her field. She has a marketing background and is currently Executive Director of a nonprofit organization.
- Smith noted that she is still hoping to convene a meeting with the CLP Director and Board President and asked the Central Region Representative to assist in this matter.
- A Nominating Committee was appointed to prepare a slate for 2008 Board officers. The Committee will be chaired by Janet Lockhart, West Region Representative, who will be leaving the Board at the end of the year. Other members include Sanjay Saha, the ACLA Ombudsman, and Sandra Collins, Chair of the Librarians Advisory Council.
- Collins reported that a LAC Task Force will be appointed to make recommendations, by March, for countywide collection purchases (including databases, Reserve Pool, etc.).
- At the recommendation of the Finance Committee, the Board agreed to increase the designated reserve in the Administrative Program from \$50,000 to \$100,000 for 2008. This will help to ensure protection for monthly distributions to Member Libraries (as there is no reserve in the Member Distributions Program. In addition it will help ensure adequate reserves to cover 3-4 months of expenses for Administration and System Services in the event of unusual circumstances.
- The Board reviewed a draft of the 2008 Budget. A full presentation on the draft budget will be made at the October 30 General Membership meeting.
- Proposals received in response to the request for consulting services relative to the formula process will be shared with Member Libraries. Libraries are requested to provide input on those proposals to the ACLA office by October 25. The review team will consider that input

as well as assess the proposals against a criteria grid. It will then bring a recommendation to the October 30 General Membership meeting for the Members' consideration.

- Several changes were made to personnel benefits at the recommendation of the Personnel Committee, notably a mandatory 2% employee contribution to the 403b plan and an adjustment to policy that would provide for initiation of 403b provisions following the introductory period (90 days).
- At the request of the Personnel Committee, the Board met in executive session to review proposed process for performance appraisal of the Executive Director.