

**MINUTES  
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING  
APRIL 16, 2007**

**BOARD MEMBERS IN ATTENDANCE:** Wendy Smith, Vanessa Gleason, Janet Lockhart, Terry Farrell, Bob Kollar, Sanjay Saha, Sara Jane Lowry, and Cynthia Richey

**BOARD MEMBERS ABSENT:** John Lydon

**OTHERS IN ATTENDANCE:** Marilyn Jenkins, Carolyn Marks, Ronald Stout, Connie Galbraith, Sandra Collins, and Kathy Robinson.

**6:10 P.M.     Call to order – Wendy Smith**

- A. Determination of Quorum – Quorum established.
  
- B. Public Comments – None
  
- C. Approval of Minutes – MOTION was made by Richey and seconded by Lockhart to adopt the March 2007 minutes with corrections. March minutes will be amended accordingly. MOTION carried.
  
- D. Financial Statements – March 2007 financial statements filed for audit. The Finance Committee will make additional recommendations regarding format of the statements.
  
- E. Request for Additions or Changes to the Agenda – Smith added she wanted to discuss the eiNetwork funding status, website content, and the General Membership meeting.

**Reports**

- A. President - Smith reported twelve of thirteen libraries attended the East Region Open House. Major topics included the funding formula, the RAD consulting process, and bulk purchasing discounts. At the recommendation of the East Region Smith suggested dedicating a portion of our website for information and updates on the formula process. Smith asked that staff develop a list of current product and service discounts offered through the consortium and perhaps survey libraries in terms of additional interests. Smith suggested the possibility of public hearings where citizens could provide input on the formula and process. This would be dependent on the ability of the consultants to present these within budget or provided RAD would approve the added expenditure. Smith asked Kollar to follow-up with Dr. Mistick regarding ACLA's request that CLP return the monies intended to support service to Robinson Township.

- B. Ombudsman – Saha reported no one contacted him this month.
- C. Executive Director – A written report had been forwarded to Board members. In addition to her report, Jenkins also added that she is currently negotiating two offers on space for the Outreach Center, one on the North Shore and one in North Versailles. Those proposals would be discussed with the Direct Services Committee for a recommendation.
- D. Written Reports
1. Direct Services Oversight Committee – Based on the recommendations from the committee relative to the findings in the Dewey & Kaye study, the Board determined to meet with the consultant prior to the General Membership meeting on April 30 for further discussion of the recommendations before determining the next steps.
  2. Bylaws Committee – No report -- Next meeting at the end of the month – a report will be forwarded for May.
  3. Personnel Committee – No report
  4. District Services – A written report is attached to these minutes
  5. eiNetwork – No report
  6. LAC – No report

#### **Action and Discussion Items**

- A. Smith reported on correspondence regarding eiNetwork RAD funding. ACLA had recommended to the eiNetwork Board that full funding continue to flow through ACLA as is the current practice pending recommendations from the eiNetwork strategic plan relative to governance issues. Dr. Mistick responded to Smith's correspondence indicating that CLP would be requesting half the eiNetwork funding flow through CLP. The eiNetwork board was deadlocked on the issue. ACLA's proposal regarding eiNetwork RAD funding will be discussed with the General Membership on April 30.
- B. The Board discussed the Library Achievement Awards presented by the Innovations and Best Practices Committee. The Board voted to make three awards in the first year, adopting the criteria for the partnership with schools, service to the underserved, and excellence in customer service awards for 2008. Cash awards will be part of the recognition, funded from Board contributions. Smith reminded Board members to return their pledge forms. She also noted the applications process would be presented at the General Membership meeting.

- C. The Board discussed establishing a Governance Committee to oversee board orientation, training, best practices, board composition, assessment, leadership, etc. Lowry offered to chair the committee. Smith agreed with the idea but noted due to the small size of the Board that members were already serving on multiple committees. She suggested implementing in January of 2008.

The meeting was adjourned at 8:30 p.m. The Board then met in an executive session to review goals for the Executive Director for 2007.

**Respectfully submitted,**

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**Terrence Farrell – Secretary**