

**MINUTES  
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING  
JUNE 18, 2007**

**BOARD MEMBERS IN ATTENDANCE:** Wendy Smith (via conference call), Janet Lockhart, Terry Farrell, Sara Jane Lowry, Sanjay Saha, and Cynthia Richey

**BOARD MEMBERS ABSENT:** Vanessa Gleason, Bob Kollar, and Dorothy Davis

**OTHERS IN ATTENDANCE:** Marilyn Jenkins, Carolyn Marks, Connie Galbraith, Sandra Collins, Kathy Robinson, and Glenn Walsh.

**6:05 P.M.     Call to order – Wendy Smith**

- A. Determination of Quorum – Quorum established.
  
- B. Public Comments – None
  
- C. Approval of Minutes – MOTION was made by Lockhart and seconded by Richey to adopt the May 2007 minutes. MOTION carried.
  
- D. Financial Statements – May 2007 financial statements filed for audit.
  
- E. Request for Additions or Changes to the Agenda – Jenkins requested an addition to the Action & Discussion Items regarding libraries applying for Keystone Grants.

**Reports**

- A. President - Smith reported she recently held her President's Conversation with the South Region. Discussion centered around the formula study and the consultants and reaction was positive regarding the interviews conducted with libraries thus far. She announced Dorothy Davis, an attorney with Eckert, Seamans, Cherrin, & Mellott, was elected as the new South Region representative. Smith noted that Ms. Davis appears to be eminently qualified and has an extensive history of nonprofit involvement. She noted that she believed Ms. Davis had represented CLP as legal counsel in the past (including in the matter surrounding eiNetwork space). If that representation were to continue it might present a conflict of interest. Smith reported she was in the process of setting up a dinner meeting with the President of the CLP Board, Barbara Mistick, Bob Kollar, and the Executive Director to attempt to open up channels of communication and improve the relationship between the two agencies.
  
- B. Ombudsman – Saha reported no one contacted him in his capacity of ombudsman during the month of May.

- C. Executive Director – A written report had been forwarded to Board members.
- D. Written Reports
  - 1. Direct Services Oversight Committee – will be meeting June 29
  - 2. Personnel Committee – will be meeting June 20
  - 3. District Services – A written report is attached to these minutes.
  - 4. LAC – No report (LAC meets following the ACLA Board meeting this month).

**Action and Discussion Items**

- A. Keystone Grants – The following six libraries have applied for Keystone Grants for construction projects:
  - 1. Andrew Bayne Library – Windows
  - 2. Andrew Carnegie Free Library – HVAC & lighting
  - 3. Carnegie Library of McKeesport – Refurbish the Children’s Room
  - 4. Carnegie Library of Pittsburgh, Main Library – Refurbish elevators
  - 5. Mt. Lebanon Public Library – HVAC & carpeting
  - 6. Springdale Public Library – HVAC

These grants are administered by the municipalities on behalf of the libraries.

MOTION was made by Richey and seconded by Farrell to authorize the submissions on behalf of the libraries pending receipt of all information required. MOTION carried.

- B. Ratification of Bookmobile relocation decision – The owner of the North Shore site countered with an offer comparable to the cost of the North Versailles property. In addition, issues in the lease with regard to repair and maintenance of the North Versailles site are unacceptable. As a result, the Board has agreed to accept the new bid for the North Shore site. MOTION was made by Lockhart and seconded by Richey to ratify relocation of the Bookmobile center to the North Shore site pending satisfactory resolution of lease terms by legal counsel. MOTION carried.
- C. Determination of Guidelines for Public Comment Session on RAD Formula Consultant Process – Participants are not required but will be encouraged to register in advance. A three-minute limit for speaking will be established. The session will be advertised in the newspaper, on the ACLA website, and flyers will be distributed to libraries for posting.
- D. Discussion of Bylaws Changes – Richey presented a draft of the revisions to the bylaws (attached to these minutes). The Board approved the changes with some additions. Smith suggested increasing the Board size from nine members to eleven, the two additional seats being At-Large seats, one being reserved for the President. Jenkins noted this change would have to be approved by the State. Smith

suggested proposing this change to the members later in the year. MOTION was made to accept the committee's recommendations with changes agreed upon by the Board and the final draft be submitted to the membership for review. MOTION carried.

The meeting was adjourned at 7:50 p.m.

**Respectfully submitted,**

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**Terrence Farrell – Secretary**