

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
MARCH 19, 2007**

BOARD MEMBERS IN ATTENDANCE: Wendy Smith, Vanessa Gleason, Janet Lockhart, Terry Farrell, Bob Kollar, Sanjay Saha, Sara Jane Lowry, and Cynthia Richey

BOARD MEMBERS ABSENT: John Lydon

OTHERS IN ATTENDANCE: Marilyn Jenkins, Carolyn Marks, Ronald Stout, Connie Galbraith, Sandra Collins, and Kathy Robinson

6:00 P.M. Call to order – Wendy Smith

- A. Determination of Quorum – Quorum established.

- B. Public Comments – None

- C. Approval of Minutes – MOTION was made by Richey and seconded by Lockhart to adopt the February 2007 minutes with corrections. February minutes will be amended accordingly. MOTION carried.

- D. Financial Statements – February 2007 financial statements filed for audit.

- E. Request for Additions or Changes to the Agenda – Smith added she wanted to discuss the eiNetwork funding status, website content, and the General Membership meeting.

Reports

- A. President - Smith reported twelve libraries attended the East Region Open House. The major questions raised were regarding the RAD consultant and whether the public would have the option to speak with the consultant. Smith suggested two public meetings with libraries provided RAD would approve the added expenditure. Smith suggested dedicating a portion of our website to Olszak for ongoing progress on the formula study. Another issue raised was regarding bulk purchasing of products and services. Smith asked Jenkins to develop a list of current products and services offered through the consortium. Finally, Smith asked Kollar to follow-up with Dr. Mistick regarding ACLA's request that CLP return the monies intended to support service to Robinson Township.

- B. Ombudsman – Saha reported no one contacted him this month.

- C. Executive Director – A written report had been forwarded to Board members. In addition to her report, Jenkins also added that she is

currently negotiating two offers on space for the Outreach Center, one on the North Shore and one in North Versailles. Those proposals would be forwarded to the Direct Services Committee for review.

D. Written Reports

1. Direct Services Oversight Committee – Based on the recommendations from the committee and a review of the Dewey & Kaye study, Smith agreed the Knowledge Connections program needs re-worked and an assessment model is needed as well. Discussion ensued. MOTION made by Smith to permit Dewey & Kaye to proceed with developing a strategic plan to present at the next Board meeting. Two in favor, seven not in favor. MOTION defeated. MOTION then made by Smith for a special meeting with the consultant prior to the General Membership meeting on April 30 for further discussion Knowledge Connections. Eight in favor, one against. MOTION passed.
2. Bylaws Committee – No report -- Next meeting at the end of the month – a report will be forwarded for May.
3. Personnel Committee – No report
4. District Services – A written report is attached to these minutes
5. eiNetwork – No report
6. LAC – No report

Action and Discussion Items

- A. Smith reported on correspondence regarding eiNetwork RAD funding. She indicated that CLP had requested half the eiNetwork funding flow through CLP. ACLA had recommended to the eiNetwork Board that full funding continue to flow through ACLA as is the current practice. The eiNetwork board was deadlocked on the issue.
- B. The Board discussed the Library Achievement Awards presented by the Innovations and Best Practices Committee. Smith suggested choosing three categories for the first year. The Board voted to adopt the partnership with schools, service to the underserved, and excellence in customer service awards for 2008. Smith reminded the Board members to return their pledge forms. She also noted the applications process would be presented at the General Membership meeting.
- C. The Board discussed establishing a Governance Committee to oversee board orientation, training, best practices, board composition, assessment, leadership, etc. Lowry offered to chair the committee. Smith agreed with the idea, however noted that due to the small size of the Board members are already serving on multiple committee and questioned time constraints for members. She suggested implementing in January of 2008.

The meeting was adjourned at 8:30 p.m. The Board then met in an executive session to review goals for the Executive Director for 2007.

Respectfully submitted,

Terrence Farrell – Secretary