

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
APRIL 19, 2010**

BOARD MEMBERS IN ATTENDANCE: Joy Gaetano, Brad Fish, Al Kamper, Shannon Debes, Lafe Metz, Diane Yates, Shawn Flaherty, and Leslie Britton Dozier.

BOARD MEMBERS ABSENT: Cynthia Richey.

OTHERS IN ATTENDANCE: Marilyn Jenkins, Ron Stout, Connie Galbraith, Christine McIntosh, Kathy Robinson, Sharon McRae, Chuck Arrigo, Gloria Lawler, Kimberley Hrivnak, Jo Ellen Kenney, Janet Tyree, Vic Robb, and Christine Shram, (Springdale Board Member).

6:05 P.M. **Call to order – Joy Gaetano**
Determination of Quorum – Quorum established.

Public Comments – Kathy Robinson, Crafton Public Library, spoke in support of Mobile Services to the residents of Allegheny County.

Consent Agenda - MOTION made by Yates and seconded by Kamper to accept the minutes from the March meeting. MOTION carried unanimously.

Requests for Additions or Changes to the Agenda – Jenkins requested moving Dashboard Measures discussion to the May agenda. Yates requested adding recognition of awards won by Shaler and CLP.

Action and Discussion Items

- A. **President’s Report** - Gaetano reported that the Board Retreat was very productive and ensured Board alignment moving forward.
- B. **Key Highlights from Executive Director**
 - 1. *Sto-Rox Update* – The Sto-Rox Library switched over to the administration of the Sewickley Public Library on April 5th. Financial details for the first quarter are being worked out between FOR and ACLA. A checking account was being established as the Sto-Rox Account under Sewickley and State funds would be transferred once the account was established.
 - 2. *Legislative Visits* -
- C. **LAC Chair Report** – McIntosh reported on the newly adopted cataloguing guidelines and progress on the recommendations of the restructuring of the LAC. Recommendations will be presented to the LAC in May and then passed to the Board and General Membership.
- D. **Regional Reports**

1. East – Kenney reported discussion of questions on the purpose of libraries and the formula.
2. West – Robinson reported the last meeting was focused on operational issues, but the next meeting was scheduled to discuss the purpose of libraries and the formula.
3. North – Collins reported that a meeting was scheduled to discuss the formula and a response to the RAD’s questions.
4. South – McIntosh reported the last meeting was a discussion of CILOC Standards, and the next meeting would be to discuss the RAD’s questions and the formula.
5. Central – Galbraith reported that Sheila Jackson was talking to staff about the purpose of public libraries and that District negotiations would be held Wednesday, April 21st at 10am.

E. Board Committee Reports

1. Audit – Jenkins, in lieu of Richey, reported that a meeting is scheduled for early May once a preliminary report is ready.
2. Finance – Kamper reported that the committee had met twice to discuss a very preliminary budget, and that the budget process was ahead of schedule.
3. Governance – Debes reported the committee is not actively meeting, but there are some items being considered.
4. Personnel – Gaetano indicated the committee is not currently meeting, but will begin meeting in September as their primary function is the Executive Director’s performance evaluation.

F. Special Committee Reports

1. Critical Issues – Two items had been submitted to Protocol Officer Britton Dozier by the Structures Taskforce for MOTIONS to be written. They will be on the agenda for the April 27th General Membership Meeting. The Standards Taskforce will also be presenting at the General Membership Meeting.
2. RAD Formula – Debes indicated that there were expectations going into the RAD Library Committee meeting that the organization would receive information to guide further discussion, but it turned into a discussion of why libraries exist and why they are a regional asset. Kamper expressed his agreement with Debes, and also voiced concern that libraries would not be thought of as a regional asset when that was how they RAD saw them when the funding was initiated. Kamper also commended Jenkins on getting a meeting set up so quickly to react to these developments, and extended that to the regional conveners also. Flaherty stated that his understanding of the situation is that the RAD Library Committee had intended to provide more guidance, but the Board President’s attendance and involvement had been unexpected. The RAD is facing questions on

- funding and they are committed to libraries, but they want information to answer media questions.
3. Future of Libraries – Fish reported that the committee would be meeting on Thursday, April 22nd to discuss presenting a fall seminar, and also a plan for highlighting leadership.
 4. LAC Restructuring – McIntosh stated that a number of recommendations were going to the regions for discussion.
 5. Sharing System Resources – Galbraith reported on the recommendations on resource sharing that have been suggested by the taskforce, and indicated that a survey would be forthcoming to get library perspective on where the priorities are. The focus is on two aspects – financial and library resources.
 6. Direct Services – Collins reviewed the information generated by the taskforce regarding what ACLA does in contrast to what other systems do. The taskforce recommended the continuation of Mobile Service, and the also the continuation of contract services under specific circumstances.
- G. eiNetwork Report - Serey provided a summary of critical issues facing eiNetwork, and the implications for member libraries. The key areas involve the replacement of the Edge equipment, the wide area network, the possibility of an open source statewide library catalog and the upcoming PC lease program.
- H. Protocol Officer - To provide guidance and oversight in developing MOTIONS for the Board and Membership, Dozier was recommended as Protocol Officer. MOTION made by Debes and seconded by Kamper. MOTION carried unanimously.
- I. Special Meeting of the General Membership - The only topic on the agenda will be review and adoption of the 2011 RAD Formula and Funding Request. MOTION made by Yates and seconded by Flaherty. MOTION carried unanimously.
- J. Five-Year Plan - Jenkins provided the process and timeline for developing the next five year plan as required by the RAD. A committee will meet in May, provide a draft to the members in October, and a revised draft for the Board and Members in December.
- K. Human Resources Services - Jenkins reviewed the proposal from the Executive Service Corps at Robert Morris University for tailored workshops and one on one consulting with member libraries. The Board authorized the contract.
- L. RAD Question - Gaetano urged all Board members to provide feedback on the RAD question – *What are the primary purposes public libraries serve that warrant public investment?*

Public Comments - Vic Robb, past president of the Springdale Free Public Library Board, introduced the new president – Christine Shram.

The public session of the meeting was adjourned at 7:57pm and the Board went into Executive Session to discuss the appointment of new legal counsel.

At 9:16pm, the public meeting was reconvened. MOTION to retain Andrews & Price for legal services made by Flaherty, seconded by Kamper. Motion carried. Motion to terminate Thorp Reed as of April 30th made by Metz, seconded by Kamper. MOTION carried unanimously.

Respectfully submitted,

Leslie Britton Dozier, Secretary