

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
JANUARY 18, 2010**

BOARD MEMBERS IN ATTENDANCE: Joy Gaetano, Brad Fish, Albert Kamper, Shannon Debes, Shawn Flaherty, Leslie Britton Dozier, Lafe Metz, and (via teleconference) Diane Yates.

BOARD MEMBERS ABSENT: Cynthia Richey.

OTHERS IN ATTENDANCE: Marilyn Jenkins, Ronald Stout, Carolyn Marks, Connie Galbraith, Christine McIntosh, Russ Walker, Sharon McRae, and Kimberley Hrivnak.

6:00 P.M. Call to order – Joy Gaetano
Determination of Quorum – Quorum established. Gaetano thanked Sharon McRae for her service as the 2009 LAC Chair and welcomed Christine McIntosh as the 2010 LAC Chair.

Public Comments – None.

Consent Agenda
MOTION made by Fish and seconded by Kamper to accept the minutes from the December meeting and the December Financial Statements as submitted. MOTION carried unanimously.

Requests for Additions or Changes to the Agenda – None.

- Action and Discussion Items**
- A. Key Highlights from Executive Director
1. Funding Update – Jenkins reported on her meeting with RAD Executive Director Donahoe. It is likely that the RAD will establish a process with a coordinating committee consisting of Donahoe, Jenkins, one or two members of the ACLA Board, the LAC Chair, and members of the RAD Library Committee. This committee would review concerns related to the formula and propose responses. ACLA Board and Members would then consider those responses. Debes and Flaherty agreed to serve on the committee. RAD is looking for resolution to these issues prior to ACLA's 2011 submission to RAD in July. Likely the recommendations of the committee would be considered by the Board and Members in April with a vote at a Special General Membership meeting in May. The issues at hand are:
 - a. Two methods of calculating Local Government Income are cumbersome.
 - b. Discussion of the distress factor and how distress is defined and calculated.

c. The addition of performance factors to the formula.

This process will not be finalized until the RAD itself meets and determines a course of action.

2. State Aid – Jenkins noted the 2010 State Aid funds plus interest earned were distributed to the Member Libraries at the beginning of January.
3. Table Gaming – Jenkins reported worked directly with Senator Costa and Representative Gergely on language to include County libraries in funding from the table gaming legislation. The legislation stipulates a specific funding distribution per library service district population (2000 census) with some additional funds reserved for libraries in distressed communities (distribution based on the same criteria used by Commonwealth Libraries). Funds would be administered through Commonwealth Libraries. It is unlikely any revenue would be received until 2011.
4. Legal Services RFP – Metz and Dozier reviewed a request for proposal for legal services which will be forwarded to legal firms in the area. Responses will be due in mid-February and review of proposals and firms will follow. Gaetano thanked Stout for his services over the past five years and encouraged him to submit a proposal as well.
5. Sto-Rox Update – A draft agreement is being reviewed by legal counsel for Sewickley Public Library. Jenkins reiterated the agreement is for management services only. Focus on Renewal would own and maintain the Library contracting out management services. Gaetano asked that an attorney on the ACLA Board along with counsel review the draft agreement against the Member Library Agreement and Library Code to confirm the agreement does not jeopardize the Member Library status and distribution of funds. Stout and Dozier agreed to review the agreement.
6. Review of CILOC Recommendations to Members – Jenkins reported the CILOC preliminary critical issues were put aside over the past year for the organization to focus on the formula process. Two taskforces have recommendations to be discussed:
 - a. Structures Taskforce Recommendations – The recommendations at this time include increasing the number of Board members to 11 with composition of the Board to be 5 regional representatives, 5 at-large representatives, and one RAD appointee, eligibility of membership on the Board to include local library trustees, eligibility of membership on the Board to include individuals who work in Allegheny County, and expansion of the Governance Committee to include representation from the Membership. After discussion, the consensus of Board members was that these recommendations were made at a time and in an environment when there were vacant seats on the ACLA Board. In the interim the Board now has full membership and is committed to proactively working toward a stronger organization. The Board is not of the opinion that changes to the governance structure are necessary at this time. A full Board provides adequate numbers to do committee

work; including local trustees as eligible presents significant potential conflict of interest; there is an adequate pool of candidates from among Allegheny County residents who have a more vested interest in matters that involve their communities; the Governance Committee can solicit and consider recommendations from libraries for Board members whether through regional representation or directly to the Board, but other responsibilities of the Governance Committee should be retained at the Board level.

b. Standards Taskforce Recommendations – The charge of the Taskforce was to determine which standards libraries should be required to maintain, the consequences for libraries that fail to meet those standards, and ways in which ACLA can support libraries in achieving compliance. Gaetano requested this item be removed from the General Membership meeting agenda to allow for full presentation of the recommendations and discussion on this topic. In addition documentation should be provided to understand what existing and proposed standards are not being met by libraries currently. She requested a full presentation on comparison of system standards, independent standards, and proposed standards to the Board at the February meeting and that the matter not be put on the agenda for presentation and vote until the April General Membership meeting. The Board concurred.

7. Dashboard Measures – Jenkins presented the dashboard measures and noted the targets for the various items have been established (with exception of financial targets that will be based on year-end actual) and will be tracked in 2010 with progress updates presented on a quarterly basis.

B. Appointment of Committees – MOTION and second by the Governance Committee to accept the 2010 ACLA Committee appointments as follows:

1. Audit – Cynthia Richey (Chair), Al Kamper, Shawn Flaherty, J. Terrence Farrell, and (citizen representative) Patrick Cunningham, CPA
2. Finance – Al Kamper (Chair), Diane Yates, and Lafe Metz
3. Governance – Shannon Debes (Chair), Brad Fish, and Leslie Britton
4. Future of Libraries – Brad Fish (Chair), Shannon Debes
5. Personnel – Joy Gaetano (Chair), Diane Yates, and Brad Fish

MOTION carried unanimously.

Public Comments – None.

Respectfully submitted,

Leslie Britton Dozier, Secretary