

**MINUTES
ALLEGHENY COUNTY LIBRARY ASSOCIATION**

**BOARD OF DIRECTORS MEETING
JUNE 21, 2010**

BOARD MEMBERS IN ATTENDANCE: Shannon Debes, Albert Kamper, Lafe Metz, Brad Fish, Diane Yates, and Shawn Flaherty.

BOARD MEMBERS ABSENT: Leslie Britton Dozier and Cynthia Richey.

OTHERS IN ATTENDANCE: Marilyn Jenkins, John Smart, and library directors and trustees.

6:05 P.M. Call to order – Shannon Debes
Determination of Quorum – Quorum established.

Public Comments – Sharon Bruni, South Park Township Library, gave a statement that the recommended standards are too restrictive and they lack an understanding of libraries.

Consent Agenda

- A. MOTION made by Fish and seconded by Kamper to accept the minutes from the April 19 Board meeting and acceptance of the 2009 audit. MOTION carried unanimously. Debes noted that May 17 Board minutes are “informational only” as a quorum was not present at the May Board meeting.
- B. Jenkins answered questions from Yates regarding the May financial statements. MOTION made by Kamper and seconded by Fish to accept the May financial statements. MOTION carried unanimously.

Requests for Additions or Changes to the Agenda – Jenkins requested the proposed bylaw change submitted by Janet Forton, Scott Township Library, be added for discussion in Executive Session.

Reports and Communication

- A. Acting President’s Report
 - 1. Call for strategic planning session to discuss preliminary findings on ACLA operations – In lieu of holding July and August Board meetings, Debes noted at least one planning session would be scheduled to discuss the Board’s progress on operational analysis.
- B. Executive Director’s Report
 - 1. Budget Update – Jenkins noted regional budget meetings will be scheduled during the upcoming months. Kamper has agreed to

attend. The earliest a State budget is likely would be late July. The RAD proposal will be submitted on or before the due date of July 14.

2. Management Discussion & Analysis for 2009 Audited Financials – An MD&A Analysis for the 2009 audited financials was forwarded to Board members. This document notes significant events that impact the financial statements during the previous year and gives an explanation of those events.
 3. Grant to Support Energy Audits for Libraries – eCap Network is looking to do a comprehensive set of energy audits at all library facilities. To support that effort, ACLA and eCap Network are preparing a joint grant to the Pittsburgh Foundation to help defray costs. The goal of the audits is to help libraries save costs on energy consumption and to possibly suggest changes that may result in energy savings to the libraries.
 4. Updated Compliance Spreadsheets – Compliance spreadsheets have been updated with preliminary 2009 figures. This is for informational purposes only and for use when reviewing the proposed standards.
- C. LAC Chair Report – Christine McIntosh reported the LAC met and voted to recommend the proposed RAD funding formula to the Membership.
- D. Regional Reports – No reports from the regions.
- E. Board Committee Reports
1. Audit – No report.
 2. Finance – Kamper encouraged the Members to review the preliminary 2011 draft budget to review at the upcoming regional budget meetings.
 3. Governance – With the departure of Gaetano as President, Debes noted the committee would need to begin searching for an At-Large candidate. She asked for input from the Membership in that regard.
- F. Special Committee and Task Force Reports
1. RAD Formula Committee – No report.
 2. Five-Year Plan Committee – No report.

Specific Topics for Discussion and Motions

- A. Adoption of Diversity Plan – MOTION made by Kamper and seconded by Fish to adopt the Diversity Plan dated June 21, 2010 as recommended by the Governance Committee. MOTION carried unanimously.
- B. Standards - Jenkins responded to a question regarding the proposed standards and a request recently sent to libraries to note rationale for some of the variances to standards. She stressed this information was requested for informational use only by the Board and would be posted

to the wiki for the members to review. She encouraged libraries to have conversations at the regional level and communicate concerns back to the Standards Committee with a vote scheduled for the October General Membership meeting. MOTION made by Metz and seconded by Debes for each region to provide further input on the recommended standards to the Standards Committee in writing by September 1, 2010. MOTION carried unanimously.

Public Comments – None.

MOTION made by Kamper and seconded by Metz to hold the Executive Session immediately following the Special General Membership meeting due to time constraints.

The public session of the Board Meeting adjourned at 6:55 p.m. to proceed with the Special General Membership meeting scheduled for 7:00 p.m.

The Executive Session commenced at 7:45 p.m.

The Board reconvened in open session at 8:25 p.m. MOTION made by Kamper and seconded by Metz to adjourn. MOTION carried unanimously.

Respectfully submitted,

Brad Fish, Acting Secretary